

ADVISORY BULLETIN

Florida Court Clerks & Comptrollers

REF: Supreme Court Order on Portal E-Service

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The attached Supreme Court order, [Administrative Order No. AOSC13-49 In Re: Electronic Service via the Florida Courts E-Filing Portal](#), was issued on Wednesday afternoon. The order authorizes use of the Portal as a means of complying with the rule 2.516(a), a), Florida Rules of Judicial Administration, service requirements.

Below are further details from the order:

- On September 28, 2013, the Portal was updated to provide the ability for registered participants who are filing documents within the Portal to identify the name and up to three e-mail addresses of other attorneys or parties participating in that particular case to receive service of that document electronically in conjunction with the Portal filing.
 - Effective immediately, any registered participant who uses the Portal for electronic filing (hereinafter “e-filing”) in any court for any type of case and in conjunction with that e-filing uses the Portal as a means of service is deemed to have complied with service requirements, in accordance with rule 2.516, Florida Rules of Judicial Administration.
 - Additional administrative orders may be issued, as necessary, with regard to the implementation of e-filing and will be posted on the Florida Supreme Court's web site. Therefore, members of The Florida Bar and all others who use the court system are requested to remain diligent in keeping track of updated requirements regarding e-filing through the Portal.
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