

IN THE CIRCUIT COURT OF FLORIDA, SEVENTH JUDICIAL CIRCUIT
IN AND FOR VOLUSIA COUNTY

RE: ELECTRONIC SERVICE (eService) of
COURT/CLERK DOCUMENTS

REF: P-2016-152

WHEREAS, Rule 2.516, Florida Rules of Judicial Administration, allows for the eService of documents upon attorneys who have not been excused from service by e-mail, as well as parties not represented by attorneys who have provided designated e-mail addresses for service, and

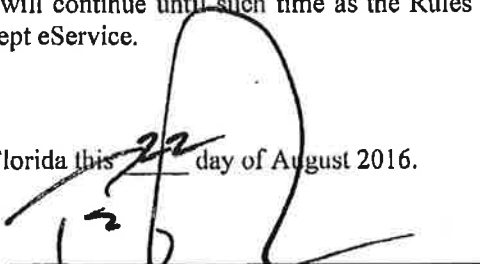
WHEREAS, serving attorneys and parties by electronic means is more efficient and cost-effective;

NOW THEREFORE, I, TERENCE R. PERKINS, Chief Judge of the Seventh Judicial Circuit of Florida, hereby order as follows:

- The Volusia County Clerk of Court is to begin piloting eService in select court divisions and to continue adding divisions until all documents generated by the Court (including court staff) and Clerk are being reliably eServed;
- Upon completion of the pilot, the Clerk is to effectuate service of all documents requiring service generated by the Court and Clerk upon attorneys by eService to e-mail addresses registered on the Florida Statewide ePortal. This will be the exclusive means of service upon attorneys who have not been excused from e-mail service;
- Pursuant to Rule 2.516(b)(1)(A), attorneys are responsible for maintaining their e-mail addresses on the ePortal for cases in which they are entitled to receive service. This includes removing themselves from service lists in cases in which they are no longer involved. This Clerk is not responsible for eServing attorneys at e-mail addresses other than those maintained on the ePortal;
- Attorneys are not to include e-mail addresses of judges, Judicial Assistants, or other court staff on service lists in any cases and are not to serve the court with pleadings filed through the ePortal. In cases where this has already occurred, attorneys should remove said e-mail addresses;
- Pursuant to Rule 2.516(b)(1)(H), parties not represented by attorneys may file designations of e-mail addresses with the Clerk, in formats substantially similar to that attached hereto, in proceedings in which they are entitled to receive service. Once filed, such parties will be eServed exclusively at the designated e-mail addresses;
- Agencies entitled to receive service that are not registered on the ePortal shall provide an agency e-mail address to the Clerk. Once provided, such agencies will be eServed exclusively at the designated e-mail addresses;
- Pursuant to Rule 2.516(h), moving parties/attorneys are to continue to provide the clerk with self-addressed, stamped envelopes for service of documents required to be served upon parties not represented by attorneys who have not filed e-mail address designations. This will continue until such time as the Rules of Judicial Administration are amended to require all parties to accept eService.

TO BE RECORDED in Volusia County, Florida.

DONE AND ORDERED in Daytona Beach, Volusia County, Florida this 22 day of August 2016.


TERENCE R. PERKINS
CHIEF JUDGE